

Agenda Item No.:	C
Work Plan:	Administrative Work Plan
Topic:	Board Governance Performance Self-Evaluation
Presentation Title:	2019 Board Governance Performance Self-Evaluation
Date of Presentation:	July 24, 2019
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SUMMARY

The Board of Forestry has completed its annual self-evaluation for 2019 using its adopted governance performance measure.

CONTEXT

The governance performance measure for state boards and commissions, “percent of total best practices met by the board” was enacted by the Oregon State Legislature and adopted by the Board in 2006. The measure includes fifteen standard best practices criteria tailored to meet the Board’s specific needs and interests. The Board added an additional criteria relating to public involvement and communications and key summary questions to the evaluation. The measure is included in the agency’s annual Key Performance Measures and has been conducted every year since 2008.

During the October 2018 annual planning workshop, the Board engaged in a collective self-evaluation reviewing the sixteen best-practices criteria and responses to the summary questions from the 2018 evaluation period. In discussion and in the evaluation forms, board members identified strengths, challenges and areas for future improvement of the Board’s governance and processes.

Following announcement to initiate the annual board governance performance evaluation process at the April 2019 meeting, Board members completed individual self-evaluations. A summary of the 2019 self-evaluation is attached. The Board is asked to consider the alternatives in their review of the evaluation and agree upon a rating for submission in our agency’s *Annual Performance Progress Report*. Further discussion on the Board’s annual performance review is also planned as an annual topic at the October planning retreat.

ANALYSIS

Six of the seven Board members completed the evaluation. Results of the evaluation concludes that Board members have a minor level of disagreement within the individual best-practices criteria. Therefore, the Board did not reach the Board’s performance measure target of 100% for 2019, and instead found common agreement in reaching 94% of their best-practices. Areas of concern included currency and applicability of the agency’s mission and high-level goals, review of the agency’s key communications, the Board’s appropriate accounting of resources, and coordination with others where responsibilities and interests overlap.

ALTERNATIVES

There are two alternatives to be considered for the Board's completion of this year's self-evaluation process:

- 1) Approve the self-evaluation summary report as-is, agreeing to a performance rating of 94% in meeting best practices criteria, with further discussions to be held at the annual planning retreat.
- 2) Remove this item from the consent agenda and discuss the areas of concern prior to approving a performance rating. Results of this discussion could lead to the same approval and agreeing to the 94% rating as-is, or could lead to changes in their agreed-upon collective rating. Further discussion on the criteria will be held at the annual planning retreat.

RECOMMENDATION

The Department recommends the Board proceed with alternative one and approve the summary evaluation report as the conclusion of the 2019 self-evaluation process.

NEXT STEPS

The Board will further discuss this year's collective self-evaluation at the annual planning retreat in October 2019. Results of the collective self-evaluation will be included in the Department's *2019 Annual Performance Progress Report* submitted to the Department of Administrative Services and Legislative Fiscal Office.

ATTACHMENT

- (1) Summary of the 2019 Individual Board Member Self-Evaluation Responses